

Members' Interests – Guidance

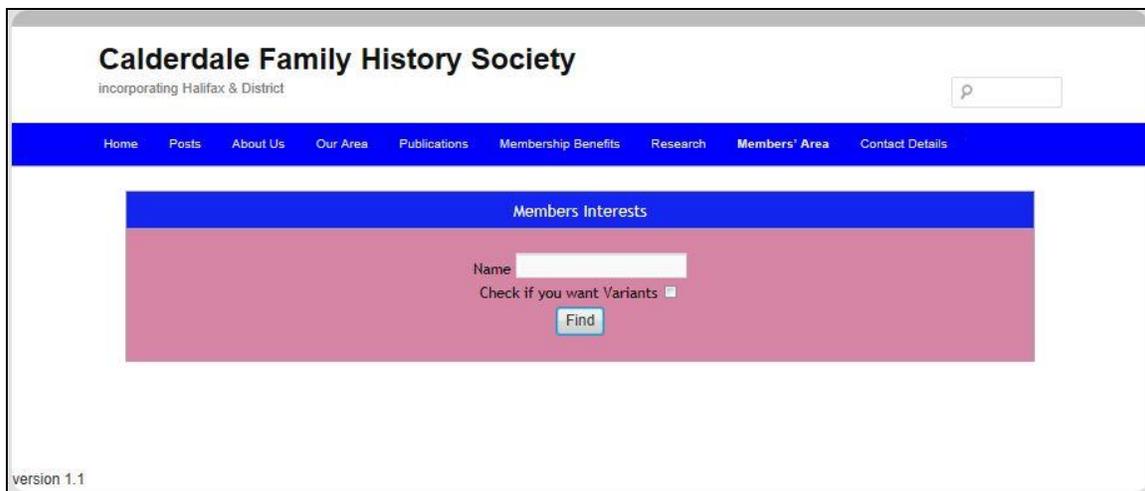


You can maintain your Members' Interests names by clicking on the item "Members' Area" on the main menu bar (last but one item on the right) and select :-

- Search Interests
- Edit Your Interests

Search Interests: to find out if another member has entered the name you want. The search is for either an exact match or for variations. Variants are selected based on the soundex code (see en.wikipedia.org/wiki/Soundex for details)

You will see a screen that looks like:



When searching Interests for a name, those found will be displayed along with E-mail addresses of the members who have listed them. All you need to do is to click on that E-Mail address and your system will display an empty E-Mail addressed to the member concerned. Complete your request for information and send off the E-Mail! If the member registering an interest does not have an eMail address, the contact is the Membership Secretary who will send you the postal address for the member.

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incorporating Halifax & District

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Search Results for Pitchforth							
Surname	Location	County	Known		Wanted		Contact
			From	To	From	To	
PITCHFORTH	any	ANY			Start	Now	keith@harbottle.demon.co.uk
PITCHFORTH	All (one name study)	ALL			Start	Now	keith@harbottle.demon.co.uk
PITCHFORTH	Hx Parish; Dewsbury	WRY	1828	Now	Start	Now	membsec@cfhsweb.com

Edit Your Interests: this displays all the names that you have entered previously yourself and allows you to add, delete or amend your list of names. A summary of changes is displayed to you whenever you complete any amendments. When making an entry you will need to give this information:

- The surname
- The place where the people lived and the county of the place (this is the 'chapman code' - see en.wikipedia.org/wiki/Chapman_code for a full list)
- The period you know about (this is for other users to ask you for information)
- The period that you are looking for information about (for others to help you)

The periods are described by two dates: **From** and **To**. If you know the period, you enter the beginning year and the end year, If you are not sure, you enter the word **Start** as the 'From' date and **Now** as the 'To' date

For example: You are interested in the Tyzack family in Halifax and you know about them from 1900 to the present. You would like information for the period from 1750 to 1900.

Name	Place	County	Known		Wanted	
			From	To	From	To
TYZACK	Halifax	WRY	1900	Now	1750	1900
TYZACK	Huddersfield	WRY	1900	Now	Start	1900

The screen for editing you interests looks like this:

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Edit Interests								
No.	Delete	Surname	Location	County	Known		Wanted	
					From	To	From	To
Check to remove		Enter either a year (e.g. 1856) or 'Start' in the From column and 'Now' in the To column						
1	<input type="checkbox"/>	ADAM	LONDON	MDX	1760	1800	1830	1900
2	<input checked="" type="checkbox"/>	HAM	LONDON	MDX	1610	1710	1830	1910
3	<input type="checkbox"/>	JOSHUA	HAYES	MDX	1630	1730	1820	1930
4	<input type="checkbox"/>	MOSES	LONDON	MDX	1780	1800	1820	1858
5	<input type="checkbox"/>	NIMROD	LONDON	MDX	1640	1740	1850	1940
6	<input type="checkbox"/>	NOAH	LONDON	MDX	1680	1750	1850	1900
7	<input type="checkbox"/>	SHEM	LONDON	MDX	1610	1710	1820	1910
8	<input type="checkbox"/>	SOLOMON	LONDON	MDX	1760	1860	1860	1960
9	<input type="checkbox"/>	DAVID	LONDON	MDX	1800	Now	Start	1800

Add Row

Update

To change any detail of an existing entry, type the new detail in the appropriate box.

To add a new interest, click the 'Add Row' button. You will get a blank row below the existing entries. Now enter the details

To delete an entry, click the appropriate 'Check to Remove' box. In the example, The entry for Ham will be removed.

When you have made your changes, click the 'Update' button.